



Board of Directors Meeting  
December 8, 2022  
1:00 PM ET

## MINUTES

**Present:** Voting board members: Gretchen Purcell Jackson (Chair), Julia Adler-Milstein, Tiffani Bright, William Brown, Kenrick Cato, James Cimino, Patti Dykes, Laura Heermann Langford, Susan Hull, Philip Payne, Rachel Richesson, Neil Sarkar, Victoria Tiase, Li Zhou

Non-voting/ex-officio board members: Scott McGrath, Genevieve Melton-Meaux and Jessica Ruff

**Excused:** Arlene Chung, Jonathan Nebeker (board guest), Deepti Pandita

**Staff/Guests:** Melvin Bodmer, Aarti Chandawarkar, Paul DeMuro, Paul Fu, Raelynn Gochnauer, Joan Haller, Amanda Hanova, Charlie Harp, James Hoffman, Kevin Johnson, Steven Labkoff, Russell Leftwich (board guest), LaVerne Manos (board guest), Scott McGrath, Abu Mosa, Nina Richards, Sarah Rossetti-Collins, Katy Sidwell, Roy Simpson, Reva Singh, Paulina Sockolow, Justin Starren, Sarah Talbi, Tanya Tolpegin, Jeff Williamson, Daniel Wu

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### I. Welcome and call to order

Dr. Jackson welcomed Board members and called the meeting to order at 1:00 PM. A quorum was recognized.

Dr. Jackson reminded board members of the Conflicts of Interest Policy and asked for disclosure of any new conflicts of interest. There were no new disclosures disclosed.

Dr. Jackson proceeded to facilitate the meeting and requested volunteers for assistance. Dr. Payne volunteered to manage the discussion by monitoring the chat and for raised hands and calling on members to speak. Dr. Richesson volunteered to summarize take home points at the end of the meeting.

### II. AMIA Staff Introductions

Ms. Tolpegin introduced Melvin Bodmer, Joan Haller, and Sarah Talbi.

### III. 25 X 5 Update

Dr. Collins-Rossetti joined the board to provide an update on 25 X 5 Task Force activities. The three workstreams and members were presented along with the three workstreams, call to action, year one goals, results and future work for each. Dr. Rossetti-Collins responded to questions and received suggestions from board members. Dr. Jackson asked what the defining measures are for projects. Dr. Rossetti-Collins reported that Identifying measures will be a long-term project because there are currently no quantitative standard measures. The task force is open to suggestions. Dr. Adler-Milstein

recommended that this be a medium term project and the measurement and baseline is needed sooner. She recommended looking at the national physician survey which is an annual survey tool. Impact needs to be assessed to ensure that there is no duplication of effort and might need to be assessed more broadly than from the provider. Dr. Johnson cautioned that there should be a way to quantify improvement without additional burden on physicians. He suggested that it should not be a survey. He suggested that 25 X 5 consider an award similar to the HIMSS' Davies Award which showcases physician contributions that are significant to health information and technology. Dr. Johnson also recommended the approach of getting little reduction from a large group and making that normal or getting a bigger reduction from a smaller targeted group. Ms. Hull recommended considering getting outside funding for this. She also suggested using a sliding scale for incremental reduction and mentioned that this can be used for health systems and the IPC. Dr. Zhou recommended looking at the 6 nursing domains on the website, which is quite broad, and to consider revisiting the original IMIA framework.

#### IV. Financial/Operations Report

The board received a financial update from Dr. Wu, Chair, Finance and Investment Committee. Dr. Wu thanked the committee and staff for managing the budget and expenses. Dr. Wu reported that the committee and staff worked very hard to present the board with a balanced 2023 budget with additional approved cost reductions. There was a significant loss of more than \$1M in investments in 2022 and this volatility may continue into 2023. Dr. Wu mentioned that there continues to be a risk to the association's finances with the heavy reliance on conference revenue. There is also a chance of risk to conference revenue with the 2023 AMIA annual symposium being held in New Orleans. He reported that the risk of a recession in 2023 is projected to be 96%. Dr. Wu noted that several rounds of draft versions of the 2023 budget have been presented to the board and the deficit was cut from greater than 5% to now 1% between October and December 2022. Dr. Wu noted that the current proposed budget no longer includes a mid-year staff RIF unless the board decides to go to a balanced budget.

Ms. Tolpegin reported that travel reimbursement for board members was removed from the budget and there are several board members who would require reimbursement to attend the in-person board meeting in conjunction with IS23 or CIC23. She requested adding funding back into the budget for board members in need of assistance. Ms. Tolpegin went on to recommend that the board meeting be moved from IS23 in Seattle in March to CIC23 in Chicago in May, which would be a cost savings.

Dr. Johnson suggested that an opportunity for upcoming years may be to consider combining the Informatics Summit and Clinical Informatics Conference to one meeting with different tracks to attract all members and cut costs for production. This would be a mid-year bigger conference to complement the Annual Symposium. Another suggestion made was to consider having specific sponsors for different segments of the meetings. Board members were requested to contact Dina Santucci with any sponsorship leads.

**MOTION:** Dr. Sarkar moved to accept approval of the proposed budget with additional funding for board members who are unable to provide their own as requested by Ms. Tolpegin. Dr. Richesson seconded. **MOTION PASSED.**

#### V. Policy Priorities for 2023

Ms. Tolpegin reminded board members that in November board members were provided with a roadmap for AMIA Public Policy. In addition, Tolpegin shared that there are several imminent priorities, and Ms. Singh will be leaving for maternity leave shortly. The path forward will be for staff and

volunteers to continue work on AMIA's Standard Occupational Classification (SOC) code application, which is due on August 1, 2023, in Reva's absence. This is a high priority for policy staff. AMIA is leading this effort and collaborating with Veterans Administration, ANI, ACMI, HIMSS and AHIMA. The application and evidentiary documents will be shared with a small group of members and several other organizations for review and input prior to submission. In addition, there will be a brainstorming discussion with board members to get ideas and to help create AMIA's policy North Star and advocacy strategy, considering some of the work done during the roadmap development and outreach with stakeholders in the field. Ms. Singh reported that in addition to the SOC code application 25 X 5 task force and the PPC are working together on burden reduction. Board members were requested to review the policy roadmap and provide feedback to Ms. Singh.

#### VI. New Business

Dr. Jackson reported that she is planning to reschedule the March 12, 2023 FTF meeting to a March 9, 2023 conference call, and also plans to reschedule the May 11, 2023 conference call to a May 22, 2023 day long FTF meeting.

Dr. Jackson reminded board members to sign-up for 2023 board office hours and provide top three preferences for committees they are interested in serving as board liaison to in 2023. Dr. Jackson also informed board members that the DEI Inclusive Guidelines will be distributed for review in this week's Friday Report along with the December 2022 board meeting assessment.

#### VII. Executive Session

The board met in executive session to discuss board guest for 2023.

**MOTION:** Dr. Sarkar moved to keep the four current guests from Academic Forum, Health Systems Council, IPC, and the Working Group Steering Committee for the upcoming year. Each year there will be a documented process for review at the end of the year and if additional guests are needed, they will be added. Dr. Heermann-Langford seconded. **MOTION PASSED.**

Dr. Jackson plans to continue to share board minutes and point volunteer leaders and all members to the AMIA bylaws on the website. To engage members there is a mechanism to contact board members directly and in 2023 there will be AMIA board office hours.

Dr. Jackson thanked off going board members Tiffani Bright and Patti Dykes. Ms. Tolpegin also extended her gratitude to board members for their leadership and support this year and reported it was a tough year with constant change and many organizations are struggling but the AMIA board was engaged and helped move the association forward. She then went on to report that the AMIA 2022 Annual Symposium was the second largest in AMIA history.

The list of items to be shared by Board liaisons with their committees and other groups follows:

- (1) The 25 X 5 task force annual update was presented to the board and was well received. There has been great progress made and there is potential to develop new partnerships and approaches.
- (2) The 2023 budget was approved. Staff strived for a near balanced budget and came close.

AMIA Board of Directors Meeting

December 8, 2022

MINUTES

Page 4

- (3) The National Burden Reduction Collaborative AMIA, AMDIS, ANI, AMA and NLM convened a meeting at the AMIA 2022 Annual Symposium.

The meeting adjourned at 2:56 PM.

Respectfully submitted,

Philip Payne  
AMIA Board Secretary