

Appendix GV-A – Statement of Explanation & Purpose

Group Name: _____

FOR YOUR COMPLETION

Completed By: _____

Completion Date: _____

Please complete this form when forming a Discussion Forum or transitioning from a Discussion Forum to a Working Group

Other forms necessary for gaining approval

- Charter (SEE APPENDIX GV-B)
- Signed Statement (SEE APPENDIX GV-C)

Questions? Contact the Director of Member Services at 301-657-1291 or via email at membership@amia.org

Submit form via email to: Director of Member Services at membership@amia.org

PURPOSE

(The unifying principle that drives everything the Discussion Forum does or that the Working Group will do.)

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Group Name: _____

STATEMENT OF EXPLANATION

EXAMPLE: An explanation for

- How you first worked within an existing WG to develop activities on the topic -- e.g. offered to organize a webinar, group discussion call, or other project on the topic.
- Approached the current officers about forming an internal-to-the-WG committee on the topic to discuss related issues and propose ongoing related activities; etc.
- And why there is a demonstrated need for a new group, or why there is not an existing WG appropriate to house and provide activities based on your topic.