



Board of Directors Meeting
February 10, 2022
1:00 PM ET
via zoom

MINUTES

Present: Voting board members: Gretchen Purcell Jackson (Chair), Julia Adler-Milstein, Tiffani Bright, William Brown, Arlene Chung, James Cimino, Patti Dykes, Laura Heermann Langford, Susan Hull, Deepti Pandita, Rachel Richesson, Neil Sarkar, Victoria Tiase, Li Zhou

Non-voting/ex-officio board members: Eileen Koski, LaVerne Manos, Genevieve Melton-Meaux, Jonathan Nebeker, Jessica Ruff, Scott McGrath

Excused: Kenrick Cato, Philip Payne

Staff/Guests: Susanne Arnold, Kristen Belanger, Phyllis Burchman, Dasha Cohen, Laura Cooper, Daniel Elacqua, Lisa Gibson, Raelynn Gochnauer, Karen Greenwood, Krista Martin, Michelle Martin, Chris Ondrulo, Nina Richards, Pesh Rubinstein, Dina Santucci, Katy Sidwell, Kelly Taylor, Tanya Tolpegin, Jordan Wait, Jeff Williamson

I. Welcome and call to order

Dr. Jackson welcomed board members and called the meeting to order at 1:00 PM. A quorum was recognized.

Disclosure of conflicts – Dr. Jackson reminded board members of the Conflicts of Interest Policy. Dr. Jackson proceeded to facilitate the meeting.

II. Consent agenda

Dr. Richesson moved to accept the February 10, 2022 consent agenda that included:

- For Approval: January 13, 2022 meeting minutes
- For Approval: HL7 SOU
- Informational: Working Group Handbook

Dr. Cimino seconded the motion. **MOTION PASSED.**

III. AMIA Staff Introductions

AMIA staff joined the board for introductions.

IV. Strategic Discussion Items

2022 Dashboard Targets

Ms. Tolpegin provided the board with targets for the high-level 2022 dashboard. The board provided feedback. Dr. Pandita moved and Dr. Cimino seconded the motion to accept and approve the proposed high-level 2022 dashboard. **MOTION PASSED.**

2022 Plan for Conference Virtual Options

Mr. Williamson provided the board with recommended short-term adjustments to the 2022 operational plan for conferences to enable implementing a standardized process to accommodate unique situations presented by speakers and attendees. Dr. Sarkar moved and Dr. Cimino seconded the motion to approve the proposed 2022 operational plan. **MOTION PASSED.**

Working Groups Staff Liaison Role

The board was presented with the new Working Groups staff liaison role. The position description will link all current staff to AMIA's 23 working groups. Staff liaisons will help the working groups navigate through AMIA better.

V. Strategic Updates

Mr. Ondrula provided the board with an update of the CIBRC/ABPM practice pathway. Mr. Ondrula also responded to board member questions.

VI. President's Report

Dr. Jackson reminded board members about the recently launched AMIA Artificial Intelligence (AI) Evaluation Showcase which allows research teams to present comprehensive evaluation studies of AI tools at the three AMIA meetings over the year. Dr. Jackson is looking for a chair for the 2023 program.

Dr. Jackson reported that she is changing the November 2022 board meeting to allow volunteer leaders to have in-person time with the board. The face-to-face meeting is currently scheduled for a full day board meeting on Saturday, November 5th. Dr. Jackson stated that she has contacted the SPC leadership to move the student paper challenge to Saturday afternoon and encourages board member attendance. The AMIA board meeting will likely be split between the mornings of November 5th and November 6th.

Dr. Jackson also reported that the DEI Communications Subcommittee has requested additional time to finalize and implement the inclusive language guidelines as part of the review process for submissions and is pointing to the AMA Guidelines for now.

VII. New Business and meeting assessment reminder

There was no new business.

IX. Executive Session

Dr. Jackson excused staff and the board met in Executive Session with Ms. Tolpegin.

AMIA Board of Directors Meeting

February 10, 2022

MINUTES

Page 3

The meeting adjourned at 3:00 PM.

Respectfully submitted,

Neil Sarkar

AMIA Treasurer