Board of Directors Conference Call
January 18, 2024
1:00-3:00 PM ET

AGENDA

Zoom Meeting
https://us02web.zoom.us/j/88344210340?pwd=dIREWKEkREkTE9aZjdNNmIsbnBkQT09

Meeting ID: 883 4421 0340
Passcode: 108377
Dial In: (301) 715 8592

I. Welcome and call to order (5 min)  Melton-Meaux
   A. Disclosures of Conflicts of Interest

II. Consent agenda (5 min, p. 3) - ACTION  Melton-Meaux
   November 2023 Financial Package
   2024 KPI Dashboard
   2024 Chair Appointments and 2025 SPC Chair
   November 2023 Meeting Minutes Approval

III. Committee Charter Discussion (20 min, p. 99) – ACTION  Payne
      (Governance, Nominating, Finance, Audit, Ethics)

IV. AHIC/Metacred Update (15 min, p. 114)  Hanova

V. Review of orientation materials (60 min)  Melton-Meaux/Tolpegin/Hanova
   A. Orientation Slide Deck (p. 115)
   B. Frequently Asked Questions (p. 141)
   C. Resource Materials
      1. AMIA Bylaws (p. 146)
      2. Conflict of Interest Instructions to Disclose in Your Profile (p. 153)
      3. Board guide to strategic discussions (p. 155)
      4. ASAE board leadership supplements (p. 156)
      5. AMIA 2020-2025 AMIA Strategic Plan (p. 174)
      6. 2024 Executive Committee and Board meeting schedule (p. 176)
      7. Governance Structure (AMIA Org Chart) (p.177)
      8. Governance Manual (updates planned) (p. 178)
      9. Committee Reporting Schedule (p.195)
      10. Committee Chair Position Description – (updates planned) (p. 196)
      11. Board Liaison Position Description – (update planned) (p. 198)
      12. Board Liaison Assignments (p. 199)
      13. Staff Liaison Position Description – (updates planned) (p. 200)
   D. Online board community http://connect.amia.org
   E. Board member and senior staff email distribution list 2024BOD@amia.org
A friendly reminder to extend invitations to potential guests for our upcoming March meeting. Your participation in inviting guests plays a crucial role in enriching our discussions and fostering diverse perspectives. Your efforts in expanding our discussions are greatly appreciated.

### 2024 BOARD MEETINGS

- **Jan. 18** (board orientation)
- **Mar. 28** (1:00 pm-3pm ET)
- **May 20** FTF (8:00 – 4:00 pm CT) F2F in person at CIC24 in Minneapolis)
- **July 18** (1:00 - 4:00 pm ET) (review of new initiatives/operational planning to inform budgeting process by staff)
- **Sept. 12** (1:00 - 3:00 pm ET) (budget review)
- **Nov. 9** FTF (9:00 – 5:00 pm PT) & **Nov. 10** FTF (8:30 – 12:00 pm PT) (F2F in person at AS24 in San Francisco) (committee/WG presentations)
- **Dec. 12** (1:00 - 3:00 pm ET) (budget approval)