



Board of Directors Meeting
June 30, 2022
1:00 PM ET

MINUTES

Present: Voting board members: Gretchen Purcell Jackson (Chair), Julia Adler-Milstein, Tiffani Bright, William Brown, Kenrick Cato, Arlene Chung, James Cimino, Patti Dykes, Laura Heermann Langford, Susan Hull, Deepti Pandita, Rachel Richesson, Victoria Tiase, Li Zhou

Non-voting/ex-officio board members: Genevieve Melton-Meaux and Jessica Ruff

Excused: Jonathan Nebeker, Philip Payne, Neil Sarkar

Staff/Guests: Laura Cooper, Raelynn Gochnauer, Amanda Hanova, Eddie Herman, Holly Kuldell, Russell Leftwich, LaVerne Manos, Scott McGrath, Peter Mihalick, Nina Richards, Tanya Tolpegin, Hugh Webster, Taylor Williams, Jeff Williamson

I. Welcome and call to order

Dr. Jackson welcomed Board members and called the meeting to order at 1:00 PM. A quorum was recognized.

Disclosure of conflicts – Dr. Jackson reminded board members of the Conflicts of Interest Policy. Dr. Jackson proceeded to facilitate the meeting.

II. Consent agenda

Dr. Dykes moved to accept the June 30, 2022 consent agenda that included:

- Informational: Board motions/actions
- For Approval: Ex-Officio directors on the AMIA board
- For Approval: Business Continuity Policy – Audit Committee
- For Approval: Information Security Policy – Audit Committee
- For Approval: Purchasing Policy – Audit Committee
- Informational: 25X5 Task Force
- Informational: Alliance for Nursing Informatics (ANI)
- For Approval: Biomedical and Health Informatics (BMHI) Academic Leaders Community
- Informational: Diversity, Equity, and Inclusion Committee
- Informational: Education Committee
- Informational: Ethics Committee
- Informational: Finance and Investment Committee

- Informational: Governance Committee
- Informational: Health Systems Council
- Informational: Health Informatics Certification Commission (HICC)
- Informational: HL7
- Informational: International Medical Informatics Association (IMIA)
- Informational: Journals and Publications Committee
- Informational: LEAD Fund Advisory Committee (LFAC)
- Informational: Membership & Outreach Committee
- Informational: Nominating Committee Report
- Informational: Public Policy Committee
- Informational: Women in AMIA (WIA) Steering Committee
- Informational: Working Group Steering Committee
- Informational: Annual SMART Goals and Activities for Committees/Organizations

Dr. Chung seconded the motion. **MOTION PASSED.**

III. AMIA Staff Introductions

Several AMIA staff members joined the board for introductions.

IV. Strategic Discussions

AMIA/Federal Agency Relationships

Hugh Webster, AMIA Counsel, joined the Board to discuss AMIA's relationships with federal agencies. Federal agencies have unique constraints with respect to purchasing from AMIA and engaging with AMIA in leadership. AMIA has identified the guardrails for these types of engagement and will continue to support our government member leaders to facilitate engagement.

AMIA Membership Dues

Ms. Gochnauer provided the board with a proposal for 2023 Membership dues increase. The Board provided feedback. Dr. Pandita moved and Dr. Adler-Milstein seconded the motion to accept and approve the \$5 increase in regular member dues. Student and retired member dues will not be increased. **MOTION PASSED.**

2021 Audit Approval

The Board was provided with the following in the Board book.

- AMIA 2021 AU-C 260 Letter (GRF's audit responsibilities)
- AMIA 2021 OAC Letter (management letter)
- AMIA 2021 FS (audited financial statements)

Dr. Dykes moved and Dr. Jackson seconded the motion to table the 2021 audit as presented until the September 2021 board meeting as Dr. Cimino was not available for questions. **MOTION PASSED.**

V. Updates

National Office Report

The Board was presented with the April 2022 dashboard and monthly financials. Ms. Tolpegin noted that the April financials and dashboard show the monumental impact of the market downturn. Two additional variances were notable – AHIC delays by Pearson, AMIA's testing vendor, represent a negative impact to revenue for AHIC and ARC which puts AMIA's annual revenue targets at risk; the Summit revenue, as discussed previously, was below target.

VI. Strategic Discussions (continued)

New Initiative Prioritization

The Board was requested to approve resourcing a dedicated DEI staff person.

Dr. Cato moved and Dr. Jackson seconded the motion to approve an addition for a dedicated DEI staff person within AMIA. Ms. Hull abstained from vote. **MOTION PASSED.**

The Board was presented with several requests for new initiatives and provided formative feedback to inform final proposals. Staff will work with the proposing entities to develop final proposals and draft budgets for these initiatives for consideration by the Board.

Awards Committee

- Extending best posters award to all other AMIA conferences (including CIC and the Summit)
- Proposing a "Diversity, Equity, and Inclusion Award" that could go to someone in our field that used health IT for those purposes

The Board requested a proposal from the Awards Committee to clarify the request, understand the frequency of the Diversity, Equity, and Inclusion Award and understand the qualifications.

Consumer Health Informatics Working Group

- Patient and Community Scholars Program

The Board requested reducing the number of awards from 10 and start with a smaller number of awards to pilot the program. The Board requested additional information regarding resources including staff time. There are two scholars for this year's annual symposium. Additional funding is being sought to extend their time beyond two years. Staff were asked for a sustainable model for supporting such initiatives.

Dental Informatics Working Group

- Dental Informatics Continuing Education (CE) Credits and Certificate Program

The Board requested the following:

- 1) information on any organizations already providing credit in this space and to consider if AMIA can partner with them.
- 2) number of members would be impacted
- 3) the potential for growth of membership if this credit were provided
- 4) robust budgetary estimates

HL7

- Expansion of AMIA/HL7 FHIR Applications Competition concept to AMIA IS and CIC conferences

The Board requested feedback to further define the value of the FHIR app competition to AMIA. The evaluation data was requested to gauge what can be published to membership.

Women in AMIA

- AMIA Collaboration Award—for Equitable, Safer, and Better Health and Wellbeing (Proposal)

The Board requested that WIA work with the Awards Committee. The committee was asked to consider prioritizing awards and going through the standard awards process. The board requested additional details regarding how the award would be presented and how the awardee would be acknowledged. Women in AMIA are asked to work with the DEI Committee on selection criteria.

VII. New Business

Statement on Supreme Court Ruling

The Board discussed the ACMI statement on the Supreme Court Ruling. The Ethics Committee is scheduled to meet to consider the implications of the ruling and consequences for future scheduled AMIA meetings. Women in AMIA, DEI, PINA, and NIWG, and Ethics Committee will be requested for input and action in adoption and/or modification of the ACMI statement as an AMIA position statement along with an action plan. Mr. Mihalick will assist from staff.

Dr. Jackson reviewed the list of items to be shared by Board liaisons with their committees and other groups.

- (1) Membership messaging regarding the need for a small increase in AMIA regular member dues to maintain AMIA financial health in the context of rising costs and the protection of vulnerable students and retired members.
- (2) Input from AMIA members and groups to inform AMIA formal position on Dobbs ruling and ideas for next steps

The meeting adjourned at 3:04 PM.

Respectfully submitted,

Gretchen Jackson
AMIA Board Chair