AMIA
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Board of Directors Meeting
July 16, 2026 | 1:00 PM ET | Virtual Meeting

MINUTES

Present:	Voting board members: Philip Payne (President/Chair), Genevieve Melton-Meaux (Past President), James Cimino (Treasurer), Julia Adler-Milstein (Secretary), Oliver Bear Don't Walk, IV, Will Brown, Aarti Chandawarkar, Arlene Chung, JaMor Hairston, Laura Heermann-Langford, Tiffany Leung, Yuan Luo, Deepti Pandita, Rachel Richesson, Justin Starren Non-voting, ex-officio board members: Amanda Hanova, CEO
Excused:	Marylyn Ritchie
Staff:	Stephanie Brendel, Brandi McIntyre, Reva Singh
Invited Guests:	Dr. Angela Kennedy and Amanda Stefan, CAHIIM Shamsi Berry, AMIA Governance Committee Chair (2025-2026) Sarah Rossetti, AMIA 25x5 Task Force Co-Chair

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I. Welcome and Call to Order

Dr. Payne welcomed board members and called the meeting to order at 1:00 PM ET. A quorum was recognized.

Dr. Payne provided an overview of the meeting agenda. No additional or new items for discussion were identified.

Dr. Payne requested that any new conflicts of interest be disclosed. No new conflicts of interest were disclosed.

II. Consent Agenda

A motion was made and seconded to approve the consent agenda. The consent agenda included the following items:

- May 2026 Financial Package
- April 2026 Financial Package
- Amplify Informatics Conference 2028 Site Selected
- 2028 SPC Chair/Co-Chair Selections
- Nutrition and Dietetics Partnership
- Expectations for Journals Seeking Endorsement
- Preliminary findings: 25x5 Focus Groups at 2025 Annual Symposium
- Task Force Updates

MOTION PASSED.

III. CAHIMM Update

Dr. Angela Kennedy, AWI CEO, and Amanda Stefan, CAHIIM Executive Director, joined the board meeting to discuss recent CAHIIM updates, including an organizational restructure, how AMIA might support the upcoming Performance Indicators project, and potential other ways AMIA and CAHIIM might work together.

Following a brief presentation, Dr. Kennedy and Ms. Stefan engaged in a Q&A with the Board.

Board members were advised that additional information on the Performance Indicators project would be shared following the meeting, along with a request for volunteers.

IV. Draft FY27 AMIA Budget

AMIA CEO Amanda Hanova and COO Stephanie Brendel provided the Board with an updated draft budget for fiscal year 2027. The updated version includes several projects that will begin next year, if approved, and more accurate projections for 2026 expenses, resulting in an improved bottom line for AMIA. An updated version of the 2027 budget will be shared with the Board for discussion at the September 2026 meeting, and final approval will be requested at the November 2026 meeting.

V. Changing the Fiscal Year

AMIA COO Stephanie Brendel presented the Board with a proposal to change the fiscal year from ending December 31 to June 30. Changing the fiscal year also presents the opportunity to change the membership year from a calendar year structure to a rolling 12-month cycle. If approved, this change provides members with the opportunity to purchase membership based on their own/company budget cycles and potentially results in higher membership recruitment, retention, and year-round growth while ensuring attendees can stay engaged beyond the in-person meeting.

A motion was made and seconded for AMIA staff to begin the process of changing the fiscal year to June 30 and to approve the membership year to a rolling 12-month cycle beginning in 2027.

MOTION PASSED.

VI. Updated Disciplinary Action Policy & Flow Chart

AMIA Senior Vice President of Policy Reva Singh provided the Board with an overview of edits made to streamline and clarify the Disciplinary Action Policy originally adopted by the Board in September 2025. Improvements to the policy were raised with AMIA's legal counsel, and a flow chart (for internal use only) was created to visually represent the disciplinary action process from beginning to end.

Following discussion and requests for minor edits to the flow chart, a motion was made and seconded to approve the updated Disciplinary Action Policy and flow chart.

MOTION PASSED.

VII. 25x5 Restructure

25x5 Task Force Co-Chair, Sarah Rossetti, and 2025-2026 Governance Committee Chair, Shamsi Berry, joined the Board meeting to discuss the pending restructure of the 25x5 Task Force, as requested by the Board of Directors in late 2024, for implementation in 2026.

On behalf of the Governance Committee, Dr. Berry conveyed the rationale for the governance recommendation that 25x5 should transition from a task force to a working group for the following reasons:

- Aligns the group's structure with its mission, membership model, and operating style.
- Maintains a mechanism for continued collaboration and advancement of the 25x5 objectives.
- Avoids creating a Forum or Council that does not meet AMIA's governance definitions for those entities.
- Provides a sustainable framework for ongoing member engagement and project-based work.
- Supports the Governance Committee's guidance that additional AMIA staff resources not be redirected from other AMIA priorities

Dr. Rossetti spoke on behalf of the task force and reiterated the request to the Governance Committee that the task force become a forum or council instead of a working group, including: 25x5 as a policy “north star” for AMIA, and the level of staff support needed to sustain the productivity of the group.

Following discussion, a motion was made and seconded to accept the recommendation of the Governance Committee to transition 25x5 from a task force to a working group.

MOTION PASSED.

VIII. Adjourn

The meeting was adjourned at 3:35 PM ET.

Respectfully submitted,
Julia Adler-Milstein
AMIA Board Secretary